



JOB DESCRIPTION

Position: **Law Clerks/Legal Externs**

Asian Pacific Islander Legal Outreach is the largest social justice legal organization serving the Asian Pacific Islander and Latino communities of the Greater Bay Area. Founded in 1975, our mission is to provide culturally competent and linguistically appropriate legal, social, and educational services to the most marginalized segments of the API community including low-income women, seniors, immigrants, and youth. With offices in Oakland and San Francisco, our work is focused in the areas of Violence Against Women/Family Law, Immigration and Immigrant Rights, Senior Law and Elder Abuse Prevention, Anti-Human Trafficking services, youth violence prevention, the preservation of affordable housing and tenants' rights, and other social justice issues.

Law clerks will work closely with legal staff to assist clients with violence against women, housing, public benefits, immigration, elder law, and elder abuse issues. Assignments may include completing legal research and writing, doing client intakes by telephone and in person, conducting client interviews, assisting in our free community legal clinics, and giving presentations in community education and training sessions. If certified, law clerks may represent individuals in court hearings. Preferences will be given to applicants who can commit to longer terms of service, who have a demonstrated and continuing commitment to social justice legal work, and who are bilingual.

This is a part-time 10-week, preferred (16 – 25 hours spread out over 3 days) semester clerkship program. Law students should be academically in good standing. Fluency in a second language is preferred. Currently, we have particular need for Tagalog or Spanish speakers.

If interested, send cover letter and resume with 3 professional references to: Personnel Committee, jobs@apilegaloutreach.org. Applications will be reviewed on a rolling basis.

For more information visit our website at www.apilegaloutreach.org.

**An Equal Opportunity Employer
Committed to Affirmative Action**