



1121 MISSION STREET, SAN FRANCISCO, CALIFORNIA 94103
310 8TH STREET, SUITE 308, OAKLAND, CALIFORNIA 94607

JOB ANNOUNCEMENT

Position: **Staff Attorney** (Immigration Project, full-time, exempt position)

API Legal Outreach is the largest social justice legal organization focused on the Asian/Pacific Islander and Latino communities of the Greater Bay Area and the Central Valley. Founded in 1975, our mission is to provide culturally competent and linguistically appropriate legal representation to the most marginalized segments of the immigrant community including low-income women, seniors, immigrants, and youth. With offices in Oakland and San Francisco, our work is focused in the areas of Domestic Violence/Family Law, Immigration and Immigrant Rights, Senior Law and Elder Abuse, Anti-Human Trafficking, Youth Violence Prevention and Affordable Housing Preservation.

Duties and Responsibilities:

1. Provide legal representation and counseling in the Central Valley in the areas of naturalization, DACA, VAWA, U-visas, human trafficking, UUM and/or removal defense.
2. Conduct bilingual community education and outreach.
3. Staff clinics throughout the Bay Area and Central Valley at sites accessible to the low-income consumers.
4. Provide technical assistance and training to community and public agencies.
5. Represent the organization at community, legal, funding, and other meetings and functions.
6. Assist with administrative work of the organization.
7. Assist with overflow cases from our housing, violence against women, and/or elder/disability rights projects.

Minimum Qualifications:

1. Demonstrated commitment to social justice and experience working on behalf of underserved immigrant communities.
2. Strong advocacy and courtroom skills.
3. At least one (1) year’s experience in representing low-income and non-English speaking clients.
4. Bilingual and bicultural skills relevant to the low-income immigrant communities; especially individuals who are native speakers of Spanish, Cantonese, or Tagalog.
5. Must be a member in good standing of the California Bar.
6. Ability to work well in a team-oriented, multi-cultural work environment.

Preferred Qualifications:

1. Successful experience in serving API's target populations and working in disadvantaged communities of color.
2. Working knowledge of Abacus Law and Essential Forms.
3. California driver’s license and own vehicle.

Hours: Minimum of 40 hours per week including weekend and evening hours.
Salary: Commensurate with experience, based on scale; health insurance, vacation, holiday, sick leave.
Start Date: Applications will be reviewed on a rolling basis.

If interested, send cover letter and resume with 3 references to: Personnel Committee, jobs@apilegaloutreach.org. Position is open until filled.

An Equal Opportunity Employer