



1121 MISSION STREET, SAN FRANCISCO, CALIFORNIA 94103
310 8TH STREET, SUITE 308, OAKLAND, CALIFORNIA 94607

JOB ANNOUNCEMENT

Position: **Case Manager** (full-time, exempt)

API Legal Outreach is the largest social justice legal organization serving the Asian, Pacific Islander, and Latino communities of the Greater Bay Area and Central Valley. Founded in 1975, our mission is to provide culturally competent and linguistically appropriate legal representation, social services, and advocacy for the most marginalized segments of the community including low-income women, seniors, recent immigrants, and youth. With offices in Oakland, Stockton, and San Francisco, our work is focused in the areas of domestic violence/family law, immigration and immigrant rights, senior law and elder abuse prevention, the rights of those with disabilities, anti-human trafficking, youth violence prevention, affordable housing preservation and tenants' rights, and other social justice issues.

Duties and Responsibilities

1. Provide case management and social services to Oakland clients, particularly survivors of family violence in the areas of public benefits, employment, related immigration matters, workforce development, unemployment benefits, child support and other issues that promote economic stability.
2. Provide community education and outreach on issues of significant concern to the community.
3. Provide intake and assessment services through telephone and in-person interviews with potential clients and callers.
4. Provide technical assistance and training to CBO's, public agencies, APILO staff, volunteers and pro bono panel.
5. Work with community partners, law enforcement, and other agencies in service coalitions and collaborations.
6. Represent the organization at community, legal, and other meetings and functions.

Qualifications

1. At least two (2) years experience in providing case management and social services working with survivors of violence, dating violence, human trafficking, domestic violence, and/or elder abuse in communities of color.
2. Demonstrated commitment to social justice and to serve disadvantaged persons in the immigrant community.
3. Social work/case management degree or completion of other comparable program of study.
4. Bilingual and bicultural skills in API languages and cultures, especially Tagalog or Cantonese.
5. California driver's license and own vehicle preferred.
6. Ability to work well in a team oriented, multi-cultural work environment.

Hours: Minimum of 40 hours per week including some weekend and evening hours.

Salary: Commensurate with experience, based on salary scale; includes health insurance, paid vacation, holiday, sick leave.

If interested, send cover letter and resume with 3 professional references to: Personnel Committee, jobs@apilegaloutreach.org. Applications will be reviewed on a rolling basis. Position is open until filled.

An Equal Opportunity Employer Committed to Affirmative Action