



## JOB ANNOUNCEMENT

Position: **Supervising Attorney**, Immigrant Rights Project (full-time, exempt position)

API Legal Outreach is the largest social justice legal organization focused on the Asian/Pacific Islander, Latinx, and immigrant communities of the Greater Bay Area. A community-based organization founded in 1975, our mission is to provide culturally competent and linguistically appropriate direct services to the most marginalized segments of our community including low-income women, seniors, immigrants, and youth. With offices in Oakland and San Francisco, our work is focused in the areas of Gender-based Violence, Immigration and Immigrant Rights, Disability Rights, Senior Law and Elder Abuse, Anti-Human Trafficking, Youth Violence Prevention, Anti API Hate Violence, the preservation of affordable housing and small businesses, and other social justice issues.

### Duties and Responsibilities:

1. Provide management and coordination for immigrant rights project including supervision of legal work and mentoring of staff; coordination of pro bono support.
2. Provide full scope legal representation to low-income clients in all areas of immigration related remedies including representing unaccompanied minors and survivors of trafficking; removal defense, asylum, naturalization, as well as assistance with U, T, and VAWA petitions.
3. Staff clinics at sites accessible to consumers.
4. Provide technical assistance and training to community and public agencies.
5. Represent the organization at community, legal, funding, and other meetings.
6. Report to funders regarding the work of the organization.
7. Represent the organization at community, legal, and other meetings and functions, including meetings of funders and donors.
8. Provide technical assistance and training to community agencies and partners.
9. Assist with administrative and fundraising work of the organization as necessary.

### Minimum Qualifications:

1. Demonstrated commitment to social justice and to serving underserved API and other communities of color.
2. Commitment to the mission, projects and organizational operations of API Legal Outreach.
3. Strong relevant courtroom skills and experience practicing immigration law.
4. At least three years successful experience in supervising others engaged in social justice work.
5. Superior performance evaluations from relevant, applicable positions.
6. Member in good standing of the California Bar.
8. Ability to work well in a team-oriented, multi-cultural environment.

### Preferred Qualifications:

1. Five years of relevant immigration experience and non-profit services experience.
2. Bilingual and bicultural skills relevant to low-income communities.

Hours: Minimum of 40 hours per week including some weekend and evening hours.

Salary: Commensurate with experience; health insurance, paid time off, holiday, sick leave, retirement, life insurance and FSA included.

If interested, please send cover letter, resume, brief writing sample and 3 professional references to [jobs@apilegaloutreach.org](mailto:jobs@apilegaloutreach.org). Position is open until filled.

**An Equal Opportunity Employer**